

10 January 2024 – early bird special 5% discount

40th

POLAND INTERNATIONAL EDUCATION FAIR

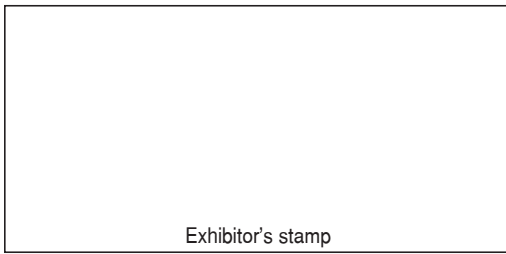
Perspektywy 2024

WARSAW, 15-16 MARCH 2024

Perspektywy 2024

- **DECLARATION OF PARTICIPATION**
- **ADDITIONAL EQUIPMENT**
- **ACCOMPANYING EVENTS**

www.perspectives.pl



40th Poland INTERNATIONAL EDUCATION FAIR

Perspektywy 2024

Warsaw, 15-16 MARCH 2024

DECLARATION OF PARTICIPATION

Name of Exhibitor: _____

Name for invoicing purposes only: _____ TAX ID no: _____

Full Address: _____ Fax: _____ Website: _____

Contact: (name) _____ Phone: _____

E-mail: _____ Mobile Phone: _____

● **Exhibitor's signboard** (exhibitor's name and country, exposed in unified manner at fascia panel).

Booth order – specification and rates

● Model A – 4 m² (2m x 2m) 1 company signboard (company name and country), 1 table, 2 chairs, 1 spotlight, 1 electric socket, 1 waste-paper-basket, panel walls	<input type="checkbox"/> 1450 Euro
● Model B – 6 m² (2m x 3m) 1 company signboard (company name and country), 1 counter, 1 table, 2 chairs, 2 spotlights, 1 electric socket, 1 waste-paper-basket, panel walls	<input type="checkbox"/> 1650 Euro
● Model C – 8 m² (2m x 4m) 1 company signboard (company name and country), 1 counter, 1 table, 2 chairs, 2 spotlights, 1 hocker 1 electric socket, 1 waste-paper-basket, panel walls	<input type="checkbox"/> 1900 Euro
● Model D – 9 m² (3m x 3m) 1 company signboard (company name and country), 1 counter, 1 table, 3 chairs, 3 spotlights, 1 hocker 1 electric socket, 1 waste-paper-basket, panel walls	<input type="checkbox"/> 2400 Euro
● Model E – 12 m² (3m x 4m) 1 company signboard (company name and country), 1 counter, 1 table, 5 chairs, 4 spotlights, 1 hocker 1 electric socket, 1 waste-paper-basket, panel walls	<input type="checkbox"/> 2900 Euro
● Model F1 – 16 m² (4m x 4m) 1 company signboard (company name and country), 1 counter, 2 tables, 4 chairs, 1 hocker, 4 spotlights, 2 electric sockets, panel walls, 1 waste-paper-basket	<input type="checkbox"/> 3300 Euro
● Premium booth location (+25% extra paid to the above standard price) booth number according to floor plan at www.perspectives.pl/floorplan	<input type="text"/>

www.perspectives.pl

Please complete this form using block or typed letters and return signed to Perspektywy: reklama@perspektywy.pl

Total

Conditions

This application in accordance with Poland International Education Fair Terms and Conditions when accepted and signed by exhibitor, becomes a contract binding both parties as of the date written below. Booth location is determined by the organizer, accept Premium location. **Premium location is extra paid: +25% to the standard booth-price** (according to the floorplan at www.perspectives.pl/floorplan).

Bank PEKAO SA, 50 Nowogrodzka Street, 00-693 Warsaw, Poland; IBAN: PL68 1240 6218 1111 0000 4622 3881, BIC: PKOPPLPW

Entry deadline: **10 January, 2024 – special (5% discount)**; 20 February, 2024 – late registration

IMPORTANT NOTICE: All prices are subject to VAT. All payments shall be made by the date set on the pro-forma invoice.

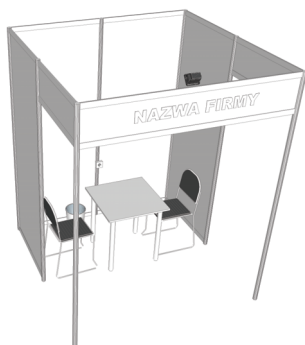
Contact: Anna Szkutnik, e-mail: a.szkutnik@perspektywy.pl, fair@perspektywy.pl
31 Nowogrodzka St., 00-511 Warsaw, Poland. Tel: +48 22 628 58 62; +48 22 821 90 24

.....
Date, signature, company seal

BOOTH SCHEMES

MODEL A (4 m²)

(2 meters width x 2 meters depth)



included equipment:

1 company signboard (company name and country), 1 table, 2 chairs, 1 spotlight, 1 electric socket, 1 waste-paper-basket, panel walls

MODEL B (6 m²)

(3 meters width x 2 meters depth)

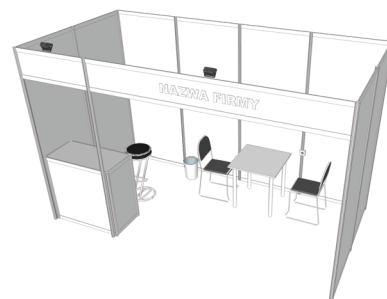


included equipment:

1 company signboard (company name and country), 1 counter, 1 table, 2 chairs, 2 spotlights, 1 electric socket, 1 waste-paper-basket, panel walls

MODEL C (8 m²)

(4 meters width x 2 meters depth)

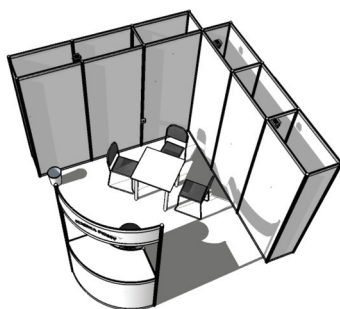


included equipment:

1 company signboard (company name and country), 1 counter, 1 table, 2 chairs, 2 spotlights, 1 hocker, 1 electric socket, 1 waste-paper-basket, panel walls

MODEL D (9 m²)

(3 meters width x 3 meters depth)



included equipment:

1 company signboard (company name and country), 1 counter, 1 table, 3 chairs, 3 spotlights, 1 hocker, 1 electric socket, 1 waste-paper-basket, panel walls

MODEL E (12 m²)

(4 meters width x 3 meters depth)



included equipment:

1 company signboard (company name and country), 1 counter, 2 tables, 4 chairs, 1 hocker, 4 spotlights, 2 electric sockets, panel walls, 1 waste-paper-basket, panel walls

MODEL F1 (16 m²)

(4 meters width x 4 meters depth)
build in Octanorm system – 2,5 meters height



included equipment:

1 company signboard (company name and country), 1 counter, 2 tables, 6 chairs, 1 hocker, 4 spotlights, 2 electric sockets, panel walls, 1 waste-paper-basket

Attention: All types of the schemes and elements of the boots are available at:

www.salon.perspektywy.pl/plan

Exhibitor's stamp



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Perspektywy 2024

WARSAW, 15-16 MARCH 2024

ADDITIONAL EQUIPMENT – PRICE LIST

Entry deadline: **10 January 2023 – early bird special (5% discount)**
20 February, 2023 – late registration

No.	Equipment and furnishing	Measure unit	Price EURO	Number ordered	Total
1	Vacant exhibition area (min. 6m ²)	1 m ²	250		
2	Storage area (panel walls + door)	1 item	150		
	(panel walls + curtain)	1 item	110		
3	Carpet	1 m ²	30		
4	Table	1 item	35		
5	Bar table	1 item	45		
6	Bar stool	1 item	35		
7	Chair	1 item	25		
8	Bookshelf, straight/diagonal (100x25)	1 item	25		
9	Counter with a table-top (90x100x50)	1 item	120		
10	Showcase, glazed (90x100x50)	1 item	115		
11	Bookstand (220x100x50)	1 item	120		
12	Bookstand with glazed shelves (220x100x50)	1 item	125		
13	Panel wall (100x250)	1 item	40		
14	Podium (50x100x100)	1 item	65		
	(100x100x70)	1 item	75		
	(100x100x100)	1 item	85		
15	Electric socket	1 item	45		
16	Extra light (spotlight)	1 item	50		
17	Coat rack	1 item	35		
18	Waste-paper-basket	1 item	15		
19	Superiority of the stand (without the graphics)	1m high	150		
20	Company signboard	1 item	80		
21	Logo on the top of the counter	1 item	120		
22	Fixing TV to the wall panel	1 item	150		
23	TV min. 42'cal	1 day	185		
24	Multimedia projector	1 day	120		
25	Projection screen	1 day	95		
26	Laptop	1 day	85		
27	Conference room 60-100 seats	30 min./ 1 hour	300/400		
28	Hostess translator (to assist your stand)	1 day	160		
29	Hostess – leaflets distribution (1 person)	1 day	130		
30	Roll'up- preparation (1 m x 2 m)	1 item	250		
31	Banner – exposition next to the entrance	1 days	300		
32	Graphics	1 sqm	120		

IMPORTANT NOTICE:

All prices are subject to VAT. All payments shall be made by the date set on the pro-forma invoice.

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Date, signature, company seal



Exhibitor's stamp



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Perspektywy 2024

WARSAW, 15-16 MARCH 2024

ACCOMPANYING EVENTS' APPLICATION FORM

Entry deadline: **10 February, 2024**

Please complete this form (in English) using block or typed letters and deliver to the Organizer by e-mail to the following address: fair@perspektywy.pl

Organizer _____

1. Type of the event _____

Title _____

Description of the event (for the Accompanying Events' Calendar) _____

Date _____

Hour _____ Duration (300 Euro – 30 min, 400 Euro – 60 min.) _____

Conference room with standard equipment (laptop, multimedia projector, projector screen, microphone) _____

Additional requests (additional equipment, etc.) _____

Contact person (position, name, tel., fax, e-mail) _____

2. Type of the event _____

Description of the event (for the Accompanying Events' Calendar) _____

Title _____

Date _____

Hour _____ Duration _____

Conference room _____

Additional requests (equipment, etc.) _____

Contact person (position, name, tel., fax, e-mail) _____

The seminar program will be widely promoted through the media, university publications, magazines for higher education, newsletters and posters distributed at high schools, universities and other educational institutions. However, the organizer is not responsible for the number of listeners.

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Date, signature, company seal

TERMS AND CONDITIONS

POLAND INTERNATIONAL EDUCATION FAIR **Perspektywy 2024**

TERMS AND CONDITIONS

I. Written and signed Declaration of Participation at the Poland International Education Fair PERSPEKTYWY is equivalent with entering into an agreement by and between Organizer – PERSPEKTYWY PRESS and Exhibitor, under Terms and Conditions as defined in this document.

II. GENERAL INFORMATION

NAME:

PERSPEKTYWY Poland International Education Fair
Spring 2024

ORGANIZER:

PERSPEKTYWY PRESS
31 Nowogrodzka St., 00-511 Warsaw, Poland
Tel.: +48 22 628 58 62;
E-mail: fair@perspektywy.pl
Internet: www.perspectives.pl

EXHIBITORS:

Institutions, which present offer adequate for the theme of the event and those accepted by the Organizer, are allowed to participate in the Fair.

PROGRAMME:

During the term of the Fair, accompanying events shall be organized which require being applied for with a separate form. Applications for such events should be delivered to the Organizer by no later than **10 February, 2024**.

FAIR IN WARSAW:

VENUE:

Exhibition Centre EXPOXXI
st. Prądyńskiego 12/14 Warsaw, Poland

TIME SCHEDULE:

15-16 March, 2024

OPENING HOURS:

9:00 am to 16:00 pm

ASSEMBLY OF STANDS:

14 March 2024 – 4:00 pm to 7:00 pm

DISASSEMBLY OF STANDS:

16 March 2024 – 4:00 pm to 7:00 pm

III. RULES OF PARTICIPATION

1. The conditions for taking part in the Fair is to deliver on the Organizer's address, a legible filled (using block or typed letters) Declaration of Participation **by no later than 10 February, 2024**.

Applications submitted past this date shall be considered on a conditional basis, according to the sequence of receipt, and conditional upon the exhibiting area being available upon receipt of such application.

2. **Participation in the Fair shall be confirmed by means of a pro-forma doc. or invoice.**

3. Each Exhibitor and Sub-Exhibitor shall submit company information, in order to fulfil the **obligatory entry in the Exhibitors e-Catalogue**. The e-Catalogue Entry is free. The Organizer shall not be held responsible for the content of the entry made.

4. Concerning the additional orders, the Exhibitor shall bear separate payments, according to the binding price list.

5. The Organizer may terminate the Agreement without indicating the reason for such termination. Exhibitors, which did not fulfil their commitments to the Organizer, may meet with a refusal to participate in the Fair.

IV. STAND ARRANGEMENT, LOCATION

1. Exhibitor has the possibility to select and reserve the location of the stand. Perspektywy reserves the right to change booth assignment at any time as deemed necessary. The Exhibitor receives the pro forma invoice one week from the registration as the order confirmation. The original invoice will be sent by post.

2. The stand shall not be made available in whole or in part to a third party without Organizer's prior consent.

3. One week before beginning of the Fair, the Organizer shall inform the Exhibitor regarding assigned location and the stand number.

4. Assembly of the stand shall take place on **14 March, 2024 from 4:00 pm till 7:00 pm**

a. Exhibits shall not be placed in passages adjacent to the stand.

b. The Exhibitor's equipment displays, artistic performances and other promotional activities shall be agreed with the Organizer upon previous notice and shall not obstruct or prevent operation of other stands and the movement of public and performers.

c. Any sound- provision or audio- visual equipment held at the stand should be used in a manner not disturbing the operation of neighbouring stands.

5. Disassembly of stands shall take place on **16 March, 2024 from 4:00 pm till 7:00 pm** applies to Warsaw.

6. Stands shall not be cleared before the official opening date of the Fair.

7. The Exhibitor shall not introduce any modifications to the standard stand design and shall not introduce additional decorative features as graphic, panels, ornaments or decorations which exceed standard dimensions without the Organizer's explicit consent.

8. The Exhibitor shall be allowed to display advertisements and promotional materials outside the assigned stand at additional fee.

9. The Exhibitor shall bear the sole financial responsibility for the stand equipment and furnishing delivered by the Organizer. The cost of any damage and losses resulting from inadequate stand use shall be borne by the Exhibitor.

10. Any electric works within the stand may be performed solely and exclusively by people authorised by the Organizer.

11. **The Exhibitor shall be eligible to put forward claims concerning issues related to the stand equipment, by no later than the first hour of duration of the fair.**

12. The entire Fair area is non smoking zone, with the exception of especially designed

marked places.

V. TRANSPORTATION

1. The Exhibitor is obliged to transport the exhibits on his own cost. The Organizer shall not be responsible for the transportation, therefore he is not responsible for the possible losses irrespective of cause.

VI. ORDER REGULATIONS

1. **Before the opening of the Fair, the Exhibitor is obliged to meet the Organizer at the Organizer's Office in order to register, receive badges and accept the stand.**

2. The Exhibitor is obliged to follow sanitary security and fire regulations as well as all internal rules.

3. The Exhibitor is obliged to maintain order within his stand. The Organizer provide cleaning service, however does not interfere in rented by Exhibitor area.

4. Exhibition materials should not block passages evacuation exits and fire equipment.

VII. TERMS OF PAYMENT

1. The amount of fees due for lease of the stand and services are quoted in the price-list of the PERSPEKTYWY Poland International Education Fair.

2. All payments in EURO shall be made by the Exhibitor no later then by the date set on the pro-forma doc. or invoice.

Any banking fees shall be borne by the Exhibitor.

The Exhibitor shall receive an invoice after making a full payment for the stand.

3. **Payments shall be made to the following account:**

PERSPEKTYWY PRESS

ul. Nowogrodzka 31, 00-511 Warsaw, Poland

Bank name: Bank PEKAO SA

Oddzia w Warszawie

Bank address: ul. Aleje Jerozolimskie 64/79, 00-693 Warsaw, Poland

IBAN (International Bank Account Number):

PL 68 1240 6218 1111 0000 4622 3881

BIC/SWIFT: PKOPPLPW

Please indicate: Spring 15-16 March 2024 and Exhibitor name.

Please send a copy of the bank transfer to:

PERSPEKTYWY PRESS

4. The Organizer shall have the right to cancel the Exhibitor's entry request without the right of compensation if the fee for stand lease is not transferred to the Organizer's bank account by the date set on the pro-forma doc. or invoice.

VIII. SECURITY AND INSURANCE

1. The Organizer shall be responsible for stand security outside fair opening hours.

The Organizer does not bear any responsibility for the Exhibitors' and Visitors' property, accidents and damages to the property irrespective of the cause, except for damages effected through Organizer's fault, which is evident or stated by a binding adjudication.

2. The Organizer shall not be liable for losses resulting from theft, fire, hurricane, lightning strike, explosion, flooding, power failures and other causes which remain beyond Organizer's control.

3. The Organizer shall not be held liable for changes in the date of the Fair, cancellation or disruption of the Fair, changes in organizational and financial terms resulting from higher forces or a decision of national authorities.

4. The Exhibitor is advised to provide itself with an additional insurance resulting from the participation in the Fair as well as the insurance of the exhibits displayed.

5. The Exhibitor shall secure valuable objects at his own discretion. The Exhibitor is advised to leave all valuable objects in accessible on the Fair area security deposit.

IX. CANCELLATION OF PARTICIPATION

1. Cancellation of the Fair due to the unambiguous causes on the Organizer's part, results in the duty of reimburses the Exhibitor for the fees collected by the Organizer.

2. Cancellations of the Fair due to causes for which the Organizer is not responsible, does not constitute the basis for the reimbursement of the fees collected from the Exhibitor.

3. The Exhibitor shall cancel participation in the PERSPEKTYWY Poland International Education Fair in writing (fax followed by the original notice) under pain of nullity. **The date of cancellation shall be the date on which the Organizer receives the note of cancellation. Participation costs shall be refunded in full for notes of cancellation submitted by 10 January 2024. Exhibitors who submit notes of cancellation no doc. or later then by 10 February 2024 shall cover 50% of the value of the pro-forma invoices confirming Exhibitor's orders. Exhibitors who submit notes of cancellation past 1 March 2024 shall cover 100% of the value of the pro-forma invoices confirming Exhibitor's orders, as a contractual penalty under the agreement concluded by PERSPEKTYWY PRESS and the Exhibitor.**

X. FINAL PROVISIONS

1. Any claims must be delivered in writing. Any disputes, after exhausting a possibility of an amicable solution, should be referred to the court being competent for resolving any possible disputes as may appear in the context of implementation of the provisions of these „Terms and conditions of participation“. It shall be a civilian court with respect to the Fair Organizer's seat.

Perspektywy