

# ExpoSped

SPEDYCJA TARGOWA FAIRS & EXHIBITIONS LOGISTICS

## POLAND INTERNATIONAL EDUCATION FAIR PERSPEKTYWY 2012

The following instructions are provided to assist you in the planning of your shipping arrangements. If you require information that is not contained in the manual or have any questions or doubts, please don't hesitate to contact us.

### 1. Essential dates:

**Exhibition date:** 1-3 March, 2012

### Deadlines for arrival:

#### EU-SHIPMENTS (NO CUSTOMS CLEARANCE) only specification or loading list required

Airfreight – shipments airport Warsaw	2 working days (Mo-Fr) before the show begins or delivery to the booth
Road-shipments Warsaw's Custom Office	1 working day (Mo-Fr) before the show begins or delivery to the booth

#### NON-EU SHIPMENTS (CUSTOMS CLEARANCE) regarding required documentation see enclosure or contact ExpoSped

Airfreight – shipments airport Warsaw	7 working days (Mo-Fr) before the show begins or delivery to the booth
Road-shipments Warsaw's Custom Office	5 working days (Mo-Fr) before the show begins or delivery to the booth

**IMPORTANT: Do not count weekends (Saturday + Sunday ) for working days!**

### 2. Delivery address:

The address of ExpoSped warehouse is as follows:

**ExpoSped Sp. z o.o.**  
**Ul. Pradzyńskiego 12/14**  
**01-222 Warszawa**  
**Contact: Piotr Kopanski**  
**Phone: +48222567171, +48222567172**  
**Email: [piotr.kopanski@exposped.com.pl](mailto:piotr.kopanski@exposped.com.pl)**  
**[exposped@exposped.com.pl](mailto:exposped@exposped.com.pl)**

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**01-222 Warszawa**  
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